

35th Annual General Meeting

September 30th, 2023

The Landmark Hotel, Carrick on Shannon

Present:

Attendee list attached as **Appendix 1**

	Subject	Discussion/ Action
1.	<p>PRESIDENT’S ADDRESS – TOM DALY</p> <p>The meeting commenced with the introduction of the Board members. Tom Daly expressed gratitude to former Board Member Helen Kerrane for her valuable contribution to Cycling Ireland over the past eighteen months.</p> <p>A moment of silence was observed in remembrance of all deceased members of Cycling Ireland since the last AGM held in November 2022.</p> <p>The year 2023 was acknowledged as a challenging yet encouraging period for Cycling Ireland. The organisation continued its agenda of governance, financial, and structural reform following events of the previous two years.</p> <p>The 2023 Annual Report, inclusive of commentary and reports from staff, commissions, and provinces, was highlighted as providing members with insight into the continued development and progress made during this period.</p> <p>It was noted that Cycling Ireland remained active in delivering a range of programmes, initiatives, competitive and leisure events, coach education, marketing, and communications, as well as the administration of cycling activities across the island.</p> <p>The High-Performance Unit (HPU) continued to excel in delivering top riders to international events across various disciplines, including the inaugural combined UCI Cycling World Championships. Significant efforts were also directed towards enhancing the High-Performance Development Pathway with the appointment of a dedicated staff member.</p> <p>Cycling Ireland successfully collaborated with Sport Ireland and Sport Ireland Campus to host the first-ever Cyclo-cross World Cup event in Ireland in December 2022. The event was deemed highly successful, with the Cyclo-cross World Cup set to return to Dublin later in the year.</p> <p>Key developments in 2023 included the renegotiation of the contract with exclusive events partner Eventmaster, the establishment of an Advocacy and Participation Working Group, and the commissioning of a professional sponsorship agency to explore potential partnership opportunities.</p> <p>The tireless work and dedication of staff across all levels of the organisation were commended.</p> <p>The Board of Directors received recognition for their unwavering commitment to serve the best interests of members and the wider cycling community. Special mention was made of the vital role played by volunteers in provinces, commissions, and clubs, along with event organisers, marshals, commissaires, and other volunteers across the wider cycling community.</p> <p>The resilience and strength of the organisation's fundamentals were emphasised, despite a period of instability, reputational damage, and significant financial cost over the past two years. Ongoing governance, financial, and administrative reforms, along with constitutional and structural changes, were highlighted as providing a platform for stability and growth.</p>	

Subject

Discussion/ Action

	Thanks were extended to Chris Kitchen for his significant contributions as Interim CEO during the first half of the year. A warm welcome was extended to the new Chief Executive Officer, James Quilligan, who joined Cycling Ireland in June following an extensive recruitment process by the Board. Great optimism was expressed for James's role in collaboration with the organisation.
1.1	The Quorum for the meeting was CONFIRMED .
2.	Adoption of Standing Orders for the conduct of the AGM.
	The Standing Orders were ADOPTED after being proposed by Jack Watson (College of Commissaires) and seconded by Tommy McCague (Emyvale CC).
3.	Approval of the minutes of the 34th AGM held on November 4th, 2022
	The minutes of the 34th AGM were APPROVED after being proposed by Marian Lamb (Phoenix CC) and seconded by Ger Campbell (Drogheda Wheelers).
4.	CEO Update – CEO, James Quilligan
	<p>Tom Daly welcomed James Quilligan, the new CEO of Cycling Ireland. He also thanked Louise Reilly from the Board and Myra McGlynn from the Executive team for their time and effort in the CEO recruitment process. The CEO expressed his gratitude to Cycling Ireland for the opportunity. He noted that, for him to succeed, he needs the full support of all the stakeholders in Cycling Ireland. He further noted he is happy to talk to everyone and hear the negative and positive stories, but he needs the Board, Staff, and Volunteers working together for Cycling Ireland to move forward.</p> <p>James Quilligan gave an overview of the business year to date. Highlights from James' presentation included setting values for the Organisation and staff taking on more leadership positions. He noted that a big positive that he sees is a huge passion for the sport coming from all stakeholders and emphasising that the staff form a dedicated team it is his intention to continue to build on this. The Board is very supportive, and he noted his ambition for the organisation was for it to become a high-performing NGB. He confirmed that Cycling Ireland is monitoring response-rates to all phone calls to the office with better communication high on his agenda. It was confirmed that a UCI Level 1 Coaching Course is currently being rolled out. It was stressed that all disciplines must be supported, with a focus on youth.</p> <p>The CEO requested the help and support of the membership, urging everyone to work together to create an organisation that all can be proud of.</p> <p>From the floor Tommy McCague (Emyvale CC & Cycling Ulster Chairperson) commended James on his initial interactions, stating that they have been excellent. He wished him well, affirming that in his opinion James is the right person for the job. In wrapping up the CEO expressed his appreciation for the time and passion of the volunteers on their committees.</p>
5.	PRESENTATION AND CONSIDERATION OF THE DIRECTORS' REPORT FOR 2022 – SUSAN AHERN
	<p>Appointed Director and Chair of the Audit, Risk and Finance Committee, Susan Ahern presented the Directors' Report and outlined the responsibilities of the Board. The Certified Audited Financial Statements of the Company were adopted, showing substantial costs from legacy issues contributing to an operating loss of €184,642 for 2022. Excluding the impact of the increase in the value of the investment property, the underlying operating loss would have been €584,642.</p> <p>It was STATED that the Board discussed the timelines for the budget process in 2022 and agreed on a Zero budget in July 2022. Additionally, it was NOTED that membership numbers increased by 6%, and the Cycle right programme was expanded to over 27,000 children. The Director's Report was ADOPTED.</p>

6.	Presentation and consideration of the Certified Audited Financial Statements of the Company for the year ended 31st December 2022 – TOM RUSHE
	<p>Tom Rushe, the Chief Financial Officer (CFO) of Cycling Ireland, presented the Financial Accounts for the year 2022 to the meeting. During the presentation, the CFO provided a detailed overview of the financial performance of Cycling Ireland for the year 2022. The presentation covered various aspects such as income, expenditure, assets, and liabilities. The key financial indicators were highlighted in the presentation and the figures were presented with context.</p> <p>The presentation concluded with the CFO expressing confidence in the financial stability of Cycling Ireland and the organization's commitment to prudent financial management. There were no questions from the floor on the accounts and the detailed report will be made available to all members for further review.</p> <p>After the presentation, the accounts were APPROVED when they were proposed by Helen Kerrane (Audax Ireland) and seconded by Paul Saunders (Emyvale CC).</p>
7.	APPOINTMENT OF AUDITORS
	<p>After a presentation on the tender process for the 2023 Auditors, the Board proposed the appointment of OSK, which was seconded by Tommy McCague (Emyvale CC) and Jack Watson (College of Commissaires).</p>
8.	FIXING OF SUBSCRIPTIONS FEES FOR 2024
	<p>The CEO took the members through the proposed Subscription fees for 2024 and outlined the unified fees that were being proposed, which now included personal accident Insurance for all Leisure Memberships. While there were some adjustments to license costs, there would be no overall increase in the average cost of joining Cycling Ireland. It was RECOMMENDED that Limited and Open Competition would be reviewed in 2024.</p> <p>The proposal was APPROVED after being proposed by Marian Lamb (Phoenix CC) and Seconded by Tommy McCague (Emyvale CC).</p>
9.	CONSIDERATION OF REPORTS
	<p>All reports were considered as read having been issued as part of the Annual Report which was available to all members online.</p> <p>A query was raised regarding the selection process of coaches in the High-Performance (HP) Programme. The CEO clarified that there is a conflict-of-interest policy in place, preventing coaches from participating in the selection of HP athletes. Iain Dyer (Cycling Ireland High Performance Director) confirmed that there is no formalised process, and different selection panels are employed for various disciplines. It was also affirmed that there exists a conflict-of-interest declaration procedure. The CEO highlighted the availability of a public survey, inviting contributions. The CEO provided some statistics, indicating that there were thirty-nine male racing licence holders and fourteen females.</p> <p>A question was raised concerning a recent media issue around Para athletes, seeking clarification. The CEO assured the attendees that measures have been implemented to prevent a recurrence of such incidents. The candid response was acknowledged and appreciated.</p> <p>A further query was raised regarding the High-Performance program, specifically concerning the Majorca U23 Development Camp. It was CONFIRMED that a senior rider was brought in to assist in an extended training camp in preparation for the February Euros. It was NOTED that two athletes attended the camp on a self-funded basis.</p> <p>Among these athletes, two were of British nationality but had Irish heritage, and one of them now competes for Ireland. This athlete is set to join the U23 women's team for the first time, participating in the elite competition in 2023.</p>

	<p>It was CONFIRMED that no individual athlete that had fulfilled the criteria was denied access or not invited to be part of the camp for U23, keeping the European Championships in mind. The selection was based on identifying the best potential athletes.</p> <p>Regarding a query on correspondence around this matter, Iain Dyer CONFIRMED that there was no missed correspondence of this nature and emphasised that there has been substantial communication on the topic. Iain Dyer and the CEO both welcomed the opportunity to further investigate the correspondence referred to.</p>	
<p>10.</p>	<p>Presentation on Cycling Ireland's Structural Reorganisation and Reform</p>	
	<p>Conor Campbell (Vice President) and James Quilligan (CEO) provided an overview of the background to the structural review and outlined the plan for the operational delivery of commissions and provinces to be transitioned to the Staff and CEO of Cycling Ireland. The CEO underscored the significance of this restructuring in unifying Cycling Ireland. It was acknowledged that the provincial officers will play a pivotal role in the success of this transition. It was also proposed to establish Expert Working Groups from the existing Commission structure.</p> <p>It was confirmed that some significant staff restructure was under way and the appointment of Paul Norton, as Interim Participation Manager, highlighted the aim to increase school participation from 40,000 to 100,000 school children.</p> <p>The Events team is in the process of streamlining operations, with Paul Watson focusing on Operations. There was a consensus that the Commissions require additional support, suggesting the need for more staff to ensure efficiency.</p> <p>Concern was raised from the floor regarding the disorganised calendar of events in 2023, with events being relocated without proper notification to the organisers. It was proposed that Provincial calendar coordinators be actively involved with the CI Staff to enhance the workability of the calendar. The need for streamlined processes, including availability of a calendar of events six months in advance, was emphasised.</p> <p>It was also NOTED that there was a need to address ineffective Commissions promptly, the CEO CONFIRMED Cycling Ireland's commitment to collaborate with individuals in these Commissions.</p> <p>A further point was raised from the floor regarding the necessity of running school programs across the entire island of Ireland. It was NOTED that Dormant Account funding was not currently available across the Island. The CEO confirmed where possible this could be expected, and he was working with Sport Ireland and Sport Northern Ireland to get their support on these areas.</p>	
<p>11.</p>	<p>UPDATED CONSTITUION</p> <p>Gary McIlroy, Chair of the Governance & Ethics Committee, took the members through the extensive review and consultation process that had been undertaken to present the membership with the proposed constitution that was in front of them today for Approval.</p>	
<p>12.</p>	<p>MOTIONS FOR THE 35th AGM FOR CONSIDERATION</p>	
	<p>Motion 1 75% resolution</p>	<p>Motion was proposed by Board of Cycling Ireland - Seconded by Ciaran McKenna (Team BikeworX Celbridge) This was unanimously passed 48:0.</p>
	<p>Motion 2 Ordinary 50% resolution</p>	<p>It was proposed by Tír Chonaill – With there being no one from the club present in the room to move the motion, the motion was REMOVED.</p> <p>The matter of Event Licences was opened to the floor for discussion, while no specific issue with the cost was raised some further points were raised with regard to</p>

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		<p>Cyclists joining a Leisure Event/Sportive along the route. They are not insured and it is difficult to manage.</p> <p>One club noted that they felt that their participation dropped due to the ODL. Cycling CEO presented the stats with regard to this area and noted a 7% increase in Leisure membership in 2023 already.</p> <p>It was further raised from the floor that some Clubs were not using the portal because of the cost and running the events much cheaper by using Insurance sourced through the UK. It was NOTED these events were not Insured through Cycling Ireland and that insurance cover for members was uncertain in some instances, and this will have to be addressed.</p> <p>It was CONFIRMED that Clubs will be written to outlining the need to have clear and specific insurance cover for all events. Clubs running activities not sanctioned by CI do not have insurance from Cycling Ireland and only Events sanctions by CI would be on the CI website. It was further noted that some events were taking place within Ulster using Cycling UK Sportifs, this would be kept under review.</p> <p>It was NOTED that The CEO agreed to keep the cost of the ODL (Event Licence) under review in 2024.</p>
13.	ELECTION OF TREASURER	
	William Byrne	There being No other nomination and he was duly ELECTED
14.	ELECTION OF ELECTED BOARD MEMBER	
	<p>Helen Kerrane had withdrawn her nomination.</p> <p>The other nominee, Michael Haynes, was not present and there was no representation from his club to move this motion. The constitution as it stood on the day was explained regarding this matter – the motion could not be moved.</p> <p>It was proposed by the Board that as per Article 51 of the newly approved constitution, that no one would be elected on this day and the position would be put forward to a deferred election via a Virtual EGM. This proposal was seconded by Tommy McCague (Emyvale CC) and unanimously AGREED by those present.</p> <p>A number of delegates expressed dissatisfaction at the lack of attendance by the person nominated or a delegate of the club who had nominated him.</p>	
15	<p>In Closing, Tom Daly extended his gratitude to the CEO and the dedicated Staff for their substantial contributions over the preceding nine months. He also expressed sincere appreciation to the Volunteers and fellow Board Members for their invaluable efforts.</p> <p>He acknowledged and thanked all the members for their presence and active participation in what he referred to as a pivotal AGM. He noted the successful passage of Constitutional reform and the broad agreement on Structural reform, along with a significant overhaul of executive structures.</p> <p>The President emphasised the importance of maintaining trust and fostering collaboration, underscoring the collective consensus and hard work at every level within the organisation.</p>	

Tom Daly
Chairperson

30th September 2023