

## Standing Orders

### Standing orders for the 2022 AGM

1. Only club, commission or provincial executive delegates and persons invited by the Chairperson may address the meeting.
2. A motion can only be moved by a representative of the member, as defined in the Articles of Association, who proposed the motion or by a Board member.
3. A motion or amendment shall be seconded immediately after the mover's speech and before any discussion is permitted.
4. A speaker shall not speak more than once in debate on any motion or amendment except in the following circumstances:
  - a) A seconder may reserve their speech until later in the discussion providing the seconding is purely formal:
  - b) The mover of the motion shall be entitled to reply to the debate on the motion.
  - c) The movers of any amendment and the original motion shall be entitled to reply in that order at the end of the discussion on each amendment and before voting takes place.
  - d) By permission of the Chairperson where an explanation, information or correction is necessary.
5. In reply to debate the movers must confine themselves to answering previous speakers and must not introduce new matters into the discussion.
6. Speakers may be limited to three minutes for the mover of the motion, two minutes for the mover of the amendment and one minute for other speakers.
7. If more than one amendment is proposed to the original motion, they shall be set against the motion in their order in the final agenda. If a final amendment is carried, then the motion, as amended, shall become the substantive motion.
8. A decision shall not be rescinded or amended at the same meeting by any subsequent motion.

9. It shall be compulsory for any delegate, who has not taken part in the debate, to move formally,
  - a. That the question be put;
  - b. That the meeting proceeds with the next business.
  - c. That the debate (or meeting) be adjourned;
  - d. The previous question.
  
10. The vote on a motion shall be taken immediately without discussion – if the motion that the question be put is carried.
  
11. Any person ruled out of order by the Chairperson will cease speaking and resume their seat.
  
12. Any person who, having been ruled out of order by the Chairperson, refuses to comply with these Standing Orders will be expelled from the meeting.
  
13. The meeting shall, on a motion duly moved and seconded, and with the consent of not less than two-thirds of the delegates voting, suspend such provisions of these Standing Orders as shall be specified by the motion. In moving such motion, the mover shall state the purpose for which the suspension is sought, and the motion shall be put to the meeting without discussion.