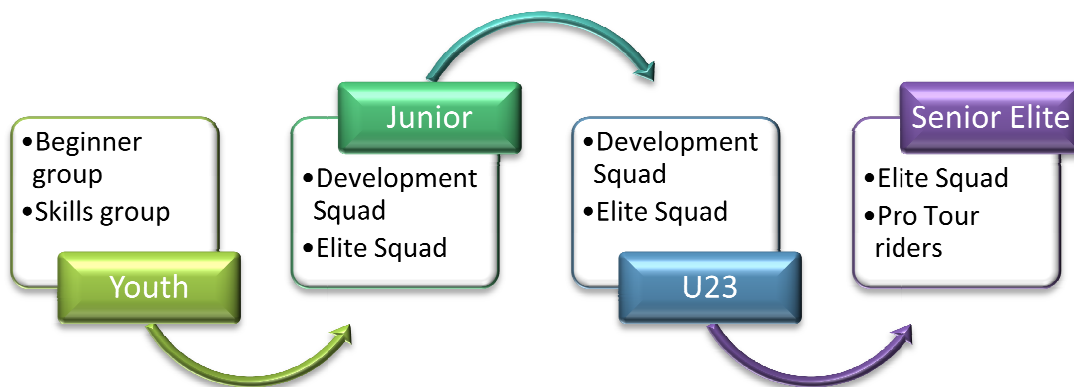


Cycling Ireland High Performance Road Manager



Cycling Ireland's High Performance Unit has a part-time opportunity for an experienced road manager to work across three key road programmes in 2011. Junior (M), U23 (M) and Elite Women. This important role is an opportunity to make a valid contribution to the development of Cycle Sport in Ireland and contribute to its growth towards London 2012 and beyond.

Job Title:	Cycling Ireland High Performance Road Manager
Responsible to:	Cycling Ireland High Performance Director
Contract Duration:	February 2011 – December 2011
Responsible for:	Management of High Performance Squads at key events as per Cycling Ireland High Performance Programme
Hours of work:	Varied
Limited Remuneration:	To be confirmed
Location:	Europe



Cycling Ireland's High Performance Pathway for men - from a beginner youth through to an elite Pro Tour rider. The proposed post-holder would work within this system and help develop it further.

Duties will include:

- Selection and management of riders for Cycling Ireland High Performance Squads
- Direct squad riders at a high performance level

- Manage and work with volunteer staff at events in Ireland and across Europe
- Set individual and squad targets and attain during competitions and events
- Write competition and event reports
- Ability to work within tight budgets
- Work with and help develop further the high performance structure

Candidates should note that this list does not represent an exhaustive list and is subject to change as the job dictates.

Person specification:

No	Criteria	Essential	Desirable
1	Qualification & Experience	<p>Management/Coaching Experience</p> <p>Computer literate and competent in the use of Microsoft Office including Word and Excel</p> <p>Fluent in English Language</p>	<p>Formal IT training</p> <p>Additional European Language</p>
2	Relevant Experience	<p>At least 1 years experience in a similar role of working with HP teams in International events</p> <p>Competence in budgeting and financial management</p>	<p>2 years experience in a similar role</p> <p>Experience of working with volunteers</p>
3	Special Aptitudes	<p>Excellent literary and communication skills with the ability to produce clear, concise reports</p> <p>Logistical ability to organise equipment and resources</p>	<p>Previous experience in a management role</p> <p>Knowledge of Cycling and European racing</p>
4	General Aptitudes	<p>Must be able to act on personal initiative and take decisions within policy</p> <p>Develop goals and targets for each rider and squad</p> <p>Able to work to tight budgets</p> <p>Work with new development coaching structure and in a team environment</p> <p>Link with coaching staff on testing and development</p>	
5	Disposition	Good Interpersonal skills and ability to	

		work as part of a team. Ability to be self-motivated, resourceful, work on own initiative in a flexible and co-operative manner	
6	Circumstances	Ability to work out of normal office hours Full clean driving license	
7	Reporting	Ability to write competition and event reports in a timely manner Good organisational skills Good time management	

Interested people are asked to email their CV and a covering letter outlining their experience and why they think they are suitable for this post to Phil Leigh, phil@cyclingireland.ie by the 10th February 2011.

Interviews will be held during the second week of February 2011.