

Cycling Ireland

Registration System for COVID-19 tracing

The purpose of this system is to assist small event organisers with recording the people attending their event during the COVID-19 pandemic. A small event is defined as having a maximum of 15 people.

The system is web-based and an organiser can easily record the event details along with the names of the people in attendance. The data recorded can then be used for tracing people who may have been in contact with a suspected COVID-19 case. The data will be stored and managed by Cycling Ireland in accordance with GDPR regulations and will only be made available to an official from the club holding the events. Cycling Ireland will not use the data for any other purposes.

Steps to register an event

1. As the organiser, open <https://membership.cyclingireland.ie/reservation.html>
2. Enter your Club Name, Cycling Ireland membership number and date of birth
3. After your details have been verified, enter the event details
4. Next enter the names of those who are attending the event

Getting tracing details from Cycling Ireland

1. A registered club official will send an email to ContactUs@cyclingireland.ie with the following details
 - a. The email subject should say "COVID-19 contact tracing request"
 - b. In the email, provide the name of the person whose contacts you wish to trace
 - c. Cycling Ireland will then provide a list of names of people who have been on events with the person in question.

GDPR COVID-19 regulations

<https://dataprotection.ie/en/news-media/blogs/data-protection-and-covid-19>